

**AHSTW Community School District  
Certified Staff Member**

**A. PERSONAL INFORMATION** (please respond to each item)

(Last Name)	(First Name)	(Middle Initial)

Home Address
City, State, Zip

Work Address
City, State, Zip

(Home Phone)	(Work Phone)	(Cell Phone)

(Email Address)	(Date Application Submitted)

**B. CURRENT POSITION** (please respond to each item)

(Present Title)	(Current Position Held Since Which Year)

Employer
Employer Address
City, State, Zip

(Number Years of Present Contract)	(Present Contract Expires When)

**C. EDUCATIONAL BACKGROUND** (If the information is on resume, type 'See Resume' on the first line below and go to item D.) Please list the colleges or universities you have attended and degrees received. List them in order, beginning with the most recent.

Name/Location of Institution	Year (s)	Degree	Major

**D. TEACHING EXPERIENCE** (If the information is on resume, type 'See Resume' on the first line below and go to any gaps section in item D, if necessary.) Please list administrative experience first, beginning with your current assignment.

Position	Name of District	City and State	Specific Dates Employed

(Please explain any gaps in employment—if any.)


**E. HAVE YOU SERVED IN THE MILITARY?** \_\_\_\_\_ YES \_\_\_\_\_ NO  
 If yes, which military branch? \_\_\_\_\_ Years \_\_\_\_\_

**F. OTHER RELEVANT EMPLOYMENT OR EXPERIENCE(S)**

Position	Employer	City and State	Specific Years Employed

**G. REFERENCES**—Please list four individuals who are very familiar with your professional work and who may be contacted (**Do not include individuals from your written references**).

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

**H. HONORS AND DISTINCTIONS**—List degrees, honors, commendations, elective or appointive offices held, or other distinctions received.


**I. BACKGROUND INFORMATION**—If you answer “yes” to any of the following questions, please attach a written response describing, in detail, an explanation of the circumstances involved:

1. Have you ever been convicted of a violation of law other than a minor traffic violation? (The term “conviction” includes any conviction, a guilty plea, a plea of nolo contendere or no contest, a suspended sentence, a deferred sentence, a deferred judgment, or a finding of guilt by a jury or judge.)  
yes      no
2. Have you ever been terminated or discharged, or resigned at the request of your employer from any job related to PK-12 education?  
yes      no
3. In connection with your professional responsibilities, have you ever been the subject of a complaint or been disciplined by a court or a licensing board of any state?  
yes      no
4. Are you currently under investigation, by any regulatory body, for any alleged misconduct or other alleged grounds for discipline?  
yes      no
5. Has there been any incident that could negatively affect your ability to lead this District?  
yes      no

**J. CURRENT EMPLOYMENT STATUS**

1. Do you currently hold a valid Iowa Teaching License?  
yes      no
2. Are you currently under contract for any school district next year?  
yes      no
3. If #2 is yes, has the possibility of a contract release been discussed with your current employer?  
yes      no
4. If you answer No to questions 1 and/or 2 or both, will you be able to obtain licensure by July 1, 2024?  
yes      no

**P. AHSTW Community School Non-Discrimination Notice:**

It is the policy of AHSTW Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district’s Equity Coordinator, Dr. Noelle Hinrickson, HS Guidance Counselor, 768 S Maple Street, 712-343-6364, [noelle.hinrickson@ahstwschools.org](mailto:noelle.hinrickson@ahstwschools.org),

**K. AUTHORIZATION**—Please read carefully and then sign your name if you agree to the terms.

## Page 1 Standard Application Form

I hereby certify that the statements made by me in this application and all related information which I have provided are true, my own work product, accurate, and complete to the best of my knowledge. I understand that if I provide any false, inaccurate, or incomplete information, I will not be eligible for employment, or if I am hired, I may be subject to disciplinary action or dismissal regardless of the date on which the District discovers the violation of its policy regarding application form dishonesty.

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Signature of Applicant

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Date

